

ALISON KWIATKOWSKI

E-Mail: alison@alisonkw.com
www.alisonkw.com

Qualification Highlights

Graphic design • Web design • Video production

Education

University of Florida 2005-Present

Gainesville, FL
Bachelor of science in advertising
Minor in Chinese
3.7 GPA

Cypress Creek High School 2001-2005

Orlando, FL
High school diploma
International Baccalaureate diploma

Experience

Alachua County Today 2008-2009

Graphic Design Intern
Research client needs for ad placement
Plan layout and submit to client for approval
Create graphic images as required in Photoshop, Illustrator, etc.
Add new articles, update classified ads, and create photo galleries for the Web site

Video and Collaboration Services 2006-Present

Video Services Technician
Coordinate events with clients and manage event schedule
Video production
Encode and stream videos for the internet
Research and write purchase requisitions for new equipment

Honors/Awards

Florida Bright Futures Scholarship 2005-Present

International Baccalaureate Graduate 2005

Skills

Proficient in Windows Media Encoder, Core FTP, SSH TransferClient, iMovie, WordPress and Podcasting.
Competent in Adobe Photoshop, Illustrator, Dreamweaver, InDesign, and Flash CS3.